



Registering your FedEx account online

→Step by Step

1. Go to <https://www.fedex.com/en-us/create-account.html>



Sign up to receive discounts on your FedEx Ground®, FedEx Express® and FedEx Freight® shipments today.

OPEN ACCOUNT



Already have an account? Activate it online for access to reporting, billing and other online account management functions.

LINK ACCOUNT



Receive an online profile to create one-piece shipments, track previous shipments, store contact information and more.

GET USER ID

Click on this link to begin registration



2. Fill out all the required information. Do not use any dashes or periods. The password must have at least 8 characters. Make sure you read the terms and conditions and check the box to continue.



fedex.com Registration

1 Enter registration information **2** Enter account information **3** Registration confirmation

* Denotes required field

Enter Your Registration Information Help

Contact Information	Login Information
Enter the shipping address you want associated with your login. First name is required.	
* First name <input type="text"/> Initial <input type="text"/>	* Create a user ID <input type="text"/>
* Last name <input type="text"/>	Use at least 6 characters.
* E-mail <input type="text"/>	* Create a password <input type="text"/>
* Re-enter e-mail <input type="text"/>	Password must use at least 8 characters and contain one upper case letter, one lower case letter and one numeric character.
* Address 1 <input type="text"/>	* Re-enter password <input type="text"/>
Address 2 <input type="text"/>	* Secret question <input type="text" value="Please select a secret question"/>
* City <input type="text"/>	* Secret answer <input type="text"/>
* State/province <input type="text" value="Please Select"/>	Terms and Conditions
* ZIP/postal <input type="text"/>	<input type="checkbox"/> I have read, understood and agree to be bound by the fedex.com Terms of Use . I also understand how FedEx intends to use my information. Privacy Policy
* Country <input type="text" value="U.S.A."/>	
* Phone no. <input type="text"/>	

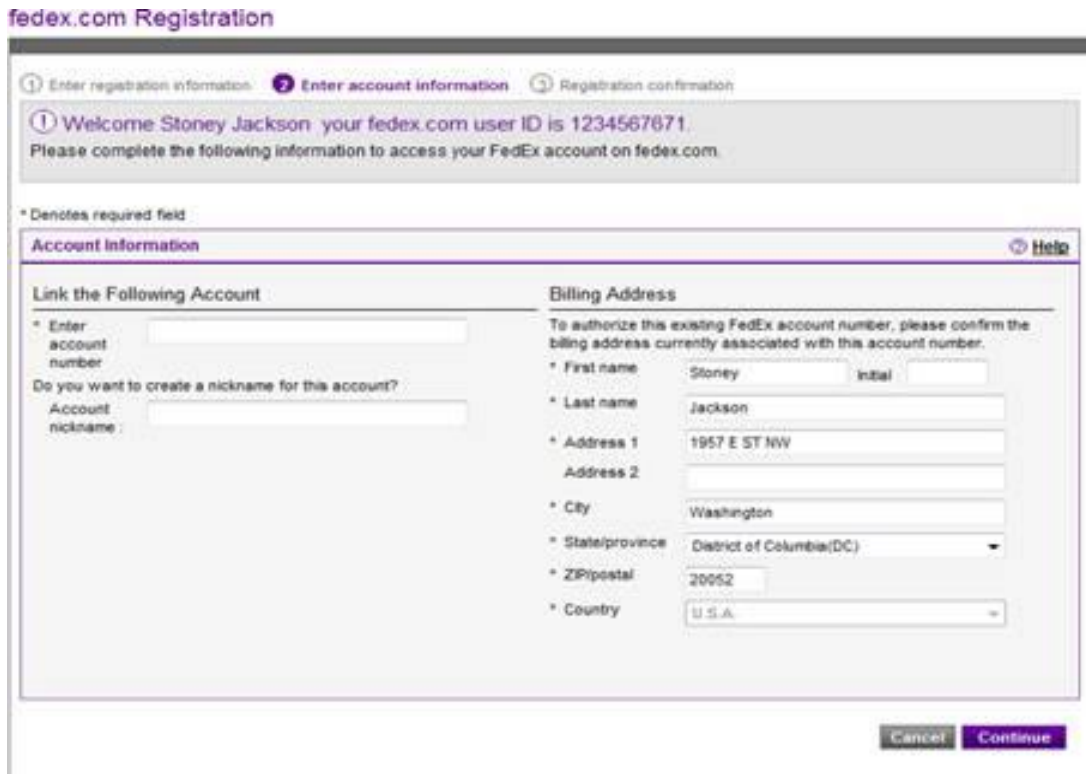
Make sure these two options are selected

Confirm Your Selected Account Option

<input type="radio"/> Open a FedEx account Get access to the full array of shipping, billing and tracking services on fedex.com. More information	<input checked="" type="radio"/> Use my account online Set up your existing FedEx account number for online access. More information	<input type="radio"/> Create a user ID only Ship right away using your credit card, no account needed. More information
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Cancel **Continue**

3. Enter your billing address and account number (use one of the preprinted labels available in 148 Rosenau to fill in the correct address information).



The screenshot shows the 'fedex.com Registration' page, specifically the 'Enter account information' step. At the top, there are three numbered steps: 1. Enter registration information, 2. Enter account information (current step), and 3. Registration confirmation. A message reads: 'Welcome Stoney Jackson your fedex.com user ID is 1234567871. Please complete the following information to access your FedEx account on fedex.com.' Below this is a legend: '* Denotes required field'. The form is divided into two main sections: 'Link the Following Account' and 'Billing Address'. The 'Link the Following Account' section has a field for 'Enter account number' and a question 'Do you want to create a nickname for this account?' with an 'Account nickname' field. The 'Billing Address' section has a heading 'Billing Address' and a sub-heading 'To authorize this existing FedEx account number, please confirm the billing address currently associated with this account number.' It contains several fields: 'First name' (Stoney), 'Initial' (empty), 'Last name' (Jackson), 'Address 1' (1957 E ST NW), 'Address 2' (empty), 'City' (Washington), 'State/province' (District of Columbia(DC)), 'ZIP/postal' (20052), and 'Country' (U.S.A.). At the bottom right, there are 'Cancel' and 'Continue' buttons.

6. Once you are registered you should be able to use your account online immediately.

*If you need any assistance getting registered please contact our tech support team at 877-339-2774.

*If the system asks for the last two invoice numbers you can use 750000000 & 750000001

Instructions edited by Robin Whitley 11/20/2019; please contact her if you have questions.