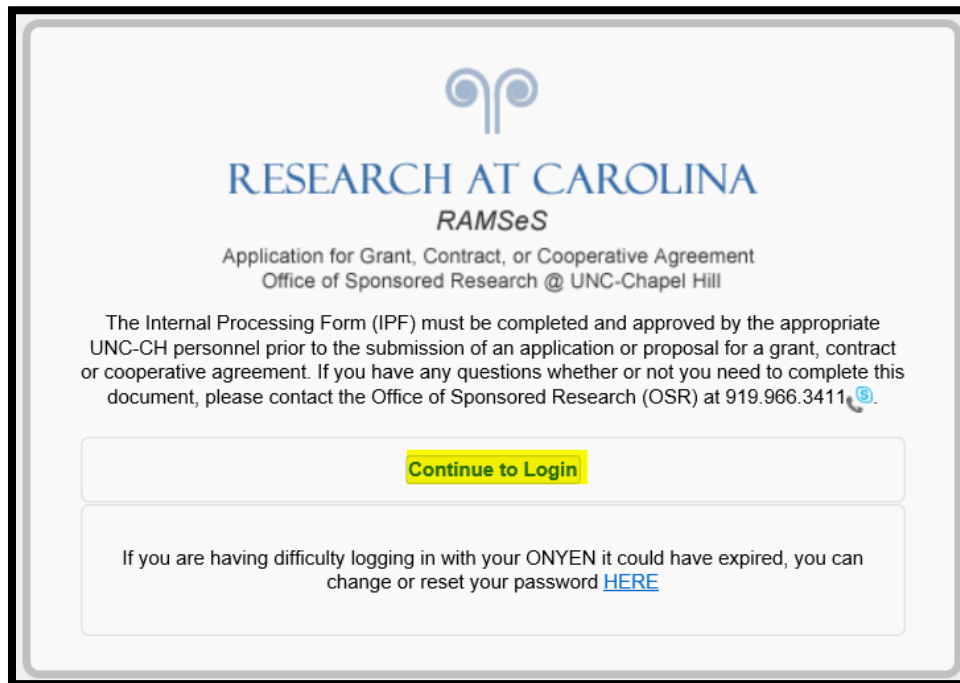
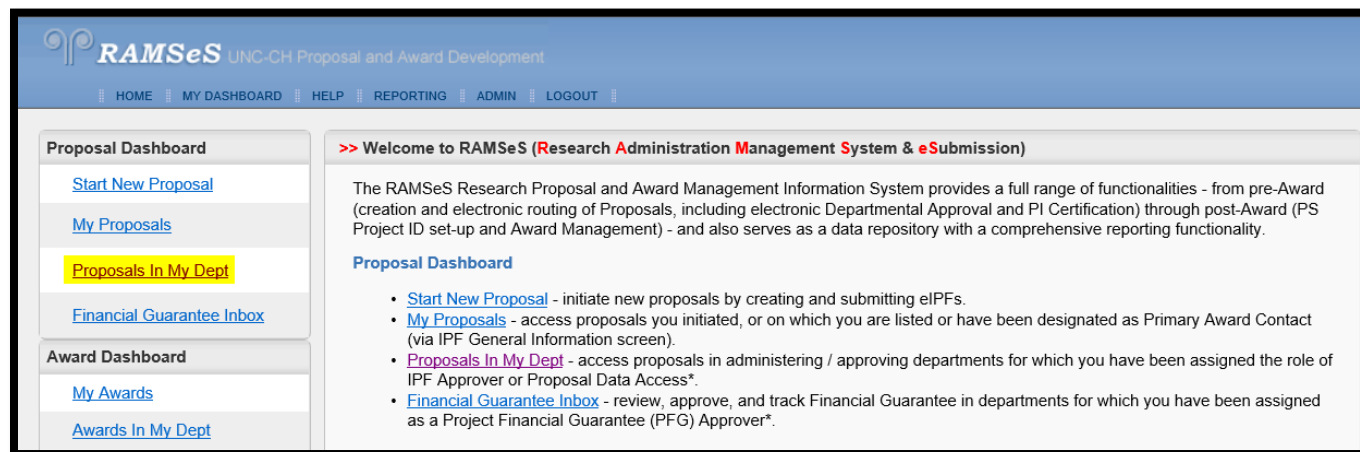


How do I Submit a Financial Guarantee?

STEP 1: Log on to RAMSeS with your ONYEN at <https://ramses.research.unc.edu/ramses/>



STEP 2: Under Proposal dashboard, select Proposals in My Dept



STEP 3: Identify the IPF number and OPEN the Proposal OR use search by (use dropdown list to search by PI, Sponsor or Project Name) then OPEN the proposal.

>> Proposals In My Department

Below is a list of proposals for departments where you have been assigned the role of IPF Approver or Proposal Data Access (by the department's [Backbone Role Manager](#)).

Search By **Proposal Number** : 19 - (05-9999) [Search](#) [Reset](#)

Viewing 1 - 20 of 1,869 Records Page 1 of 94 20

Submitted	Prop No.	Lead PI	Project Name	Sponsor	Admin Award Dept	Status		
05/29/2019	19-5354	Kun Lu	Exposure to Metal Mixtures and Coronary Heart Disease across Diverse Populations	New York University School of Medicine	Environmental Sciences and Engineering Operations	Proposal Approved	Copy	
05/28/2019	19-5315	Jacqueline Gibson	Modelling and predicting drinking water contamination risk in North Carolina to enhance community resilience	NCSU Water Resources Research Institute (WRI)	Environmental Sciences and Engineering Operations	Proposal Approved	Copy	
05/28/2019	19-5241	Hudson Santos	Placental Origins of Positive Child Health	National Institutes of Health (NIH)	School of Nursing	Proposal Approved	Copy	

STEP 4: Select the tab named Financial Guarantee and click the appropriate links.

Proposal Routing Status

Proposal No: [19-5354](#) (coversheet) 424 Sponsor: New York University School of Medicine

Lead Investigator: [Kun Lu](#) Prime Sponsor: National Institutes of Health (NIH)

Deadline: 5/31/2019 New Electronic: No

Proposal Specialist: [Ronda Farrell](#) Sponsored Projects Specialist: [Ronda Farrell \(05\)](#)

Primary Award Contact: [Kriste Smith](#) PS Project ID Manager: [Kriste Smith](#), [Doris Dworschak](#), [Lynda Peterson](#), [Kay Corbett](#), [Jennifer Hodges](#), [Todd Downes](#), [Kim Wanke](#)

Project Title: Exposure to Metal-Mixtures and Coronary Heart Disease across Diverse Populations

[View IPF](#) [Administer Proposal](#)

Approvals Compliance Status History **Financial Guarantee** Awards Events Notes Attachments

The above proposal has been successfully submitted. All lead/principal investigators and approving departments listed below have been notified and should electronically authorize (in routing order for departments) this proposal before it is received by the Office of Sponsored Research.

Investigator(s) who must certify this Proposal

Investigator	Role	Decision
Kun Lu	Lead Principal Investigator	Certified on 05/29/2019 03:34

NOTE:

If there is a COI issue...here is where you will see the notification that there is a COI matter pending and that a Financial Guarantee is not possible (see sample along with Compliance Tab display). If there are no COI issues, proceed to **Step 5**

Sample error message

Approvals Compliance Status History Financial Guarantee Awards Events Notes Attachments

COI has not been completed for this proposal. A Financial Guarantee cannot be created. Please see the [Compliance Tab](#) for more information.

Compliance tab – COI message

Approvals Compliance Status History Financial Guarantee Awards Events Notes Attachments

Compliance Note:

Human Research

This proposal does not involve Human Research.

Animal Research



This proposal does not involve Animal Research.

Conflict of Interest

Viewing 1 - 2 of 2 Records Page 1 of 1 20

Entity	Person	Role	Added Post Approval	AIR ID	Disclosure Submitted	Review Process	Review Result	Review Complete	Training
UNC-CH	Liu, Chih-Wei	Postdoctoral Research Associate	No	19-27426	✓	Completed	No Conflict	✓	✓
UNC-CH	Lu, Kun	Lead Principal Investigator	No		✗	Unsubmitted		✗	✓

STEP 5: Click to add Financial Guarantee to Proposal (green arrow just below approvals tab)

Proposal Routing Status			
Proposal No:	19-5212  (coversheet) 424	Sponsor:	National Aeronautics and Space Administration (NASA)
Lead Investigator:	Jason West	Prime Sponsor:	
Deadline:	5/31/2019 Supplement	Electronic:	No
Proposal Specialist:	Ronda Farrell	Sponsored Projects Specialist:	Ronda Farrell (05)
Primary Award Contact:	Kriste Smith	PS Project ID Manager:	Kriste Smith , Doris Dworschak , Lynda Peterson , Kay Corbett , Jennifer Hodges , Todd Downes , Kim Wanke
Project Title:	Health and Air Quality Applied Sciences Team: Using Science to Inform Management (4th year Extension)		
View IPF Administer Proposal			
<div>Approvals Compliance Status History Financial Guarantee Awards Events Notes Attachments</div>			
 Add Financial Guarantee to Proposal			

STEP 6: A pop-up box will display for you to **complete the Financial Guarantee Information** and **click submit** Financial Guarantee for Processing.

Please enter Financial Guarantee Information below

Description of Assurances of Funding (e.g., recent telephone conversation with funding agency; correspondence from agency):

Prim project ID 5110891: NIOSH Training grant year 2 of 5 will be ended as of June 30th, 2019. In order to insure continuity (lapses in trainees, employees, facilities expenses...etc) from the current budget year and the next one beginning 07/01/2019, we request nine NEW project IDs for all the parent project and the cores. Please see attached.

^
v

PS Project ID Type: New PS Project ID (w/Multiple Sub PS Project IDs) v

Contact Information

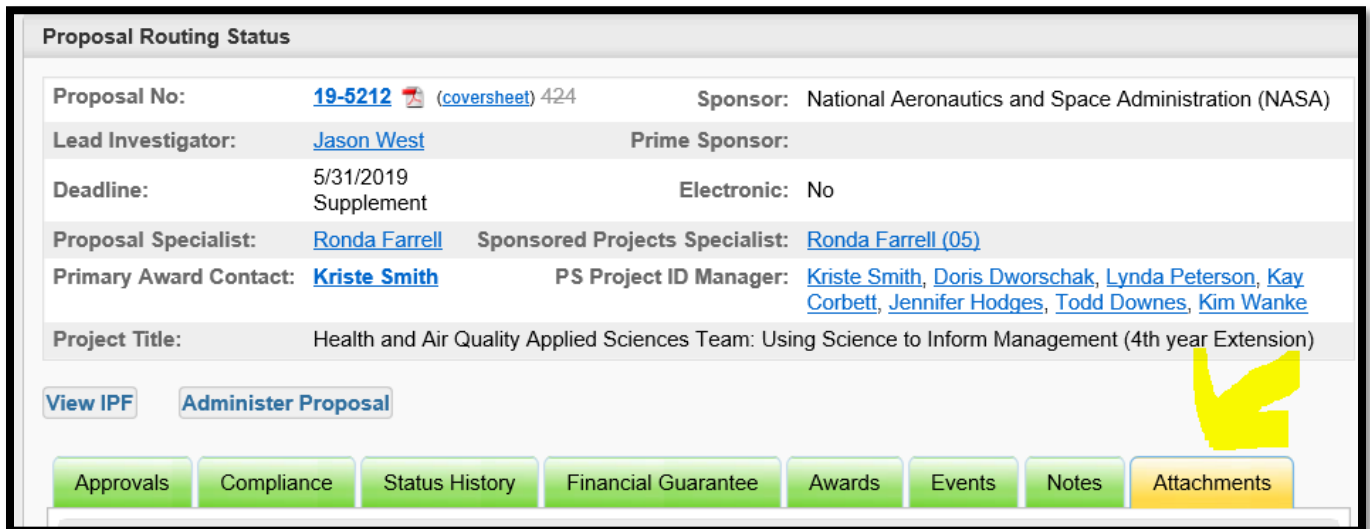
Name:

Phone Number:

Email Address:

[Submit Financial Guarantee For Processing](#) [Cancel](#)

STEP 7: Attach the LOG to the IPF. After you submit the Financial Guarantee, you will be returned to the Proposal Routing status screen. **Click Attachments** to display all the uploaded attachments and access the option to add a new one.



Proposal Routing Status

Proposal No: [19-5212](#) (coversheet) 424 Sponsor: National Aeronautics and Space Administration (NASA)

Lead Investigator: [Jason West](#) Prime Sponsor:

Deadline: 5/31/2019 Supplement Electronic: No

Proposal Specialist: [Ronda Farrell](#) Sponsored Projects Specialist: [Ronda Farrell \(05\)](#)

Primary Award Contact: [Kriste Smith](#) PS Project ID Manager: [Kriste Smith](#), [Doris Dworschak](#), [Lynda Peterson](#), [Kay Corbett](#), [Jennifer Hodges](#), [Todd Downes](#), [Kim Wanke](#)

Project Title: Health and Air Quality Applied Sciences Team: Using Science to Inform Management (4th year Extension)

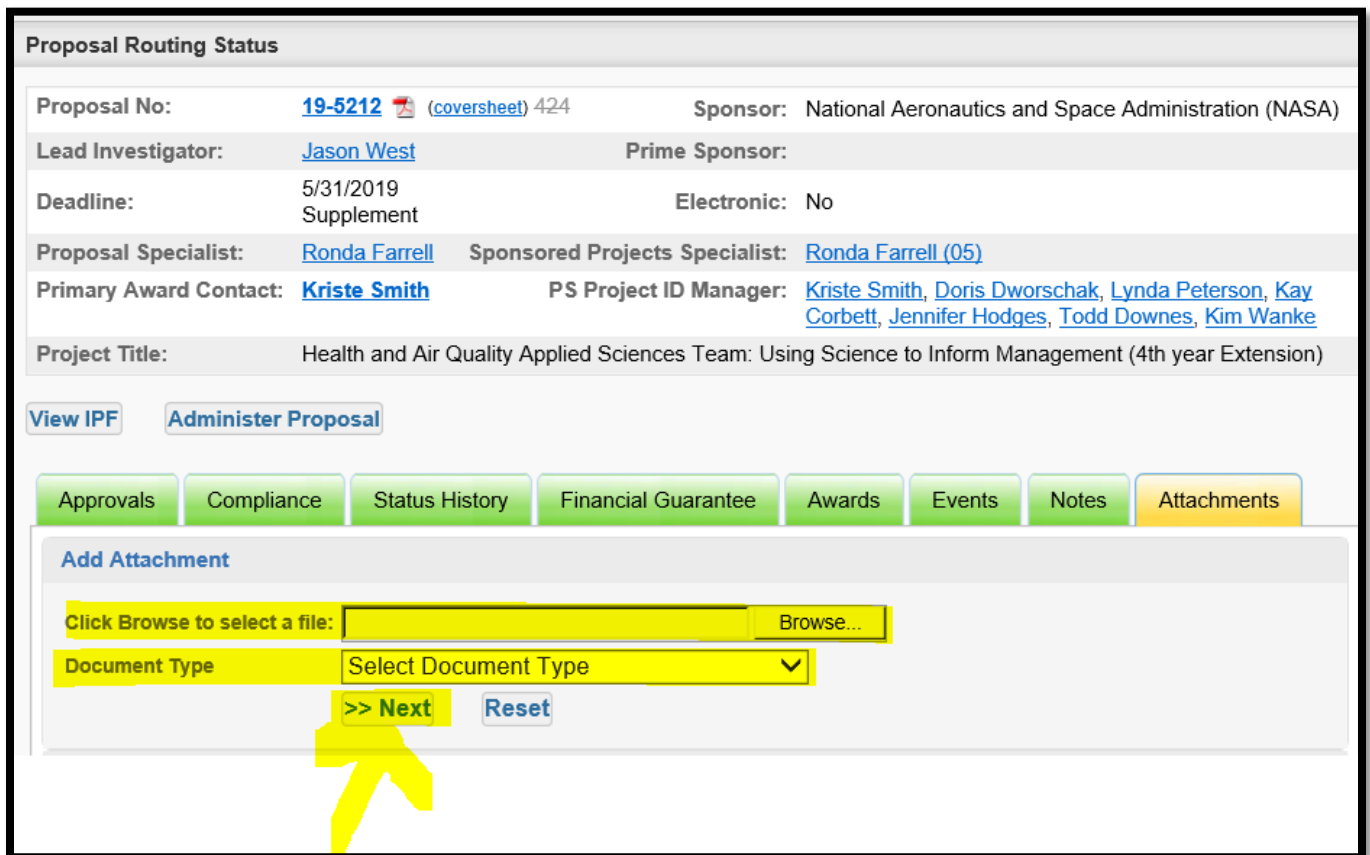
[View IPF](#) [Administer Proposal](#)

Approvals Compliance Status History Financial Guarantee Awards Events Notes **Attachments**

STEP 8: Click Browse to select a file.

Document Type: **“OTHER”**

Click >> **Next**



Proposal Routing Status

Proposal No: [19-5212](#) (coversheet) 424 Sponsor: National Aeronautics and Space Administration (NASA)

Lead Investigator: [Jason West](#) Prime Sponsor:

Deadline: 5/31/2019 Supplement Electronic: No

Proposal Specialist: [Ronda Farrell](#) Sponsored Projects Specialist: [Ronda Farrell \(05\)](#)

Primary Award Contact: [Kriste Smith](#) PS Project ID Manager: [Kriste Smith](#), [Doris Dworschak](#), [Lynda Peterson](#), [Kay Corbett](#), [Jennifer Hodges](#), [Todd Downes](#), [Kim Wanke](#)

Project Title: Health and Air Quality Applied Sciences Team: Using Science to Inform Management (4th year Extension)

[View IPF](#) [Administer Proposal](#)

Approvals Compliance Status History Financial Guarantee Awards Events Notes Attachments

Add Attachment

Click Browse to select a file: [Browse...](#)

Document Type ▼

>> Next [Reset](#)

STEP 9: Follow up with OSR after seven business days.